

**Stayton Fire District  
Regular Board of Directors Meeting**

September 9, 2024

Conference Room

1988 W. Ida St. Stayton

**FLAG SALUTE**

**PRESIDENT CALLED THE MEETING TO ORDER**

6:00 PM

**ROLL CALL AND INTRODUCTIONS:**

BOARD:      President Mike Odenthal  
               Vice President Russ Strohmeier  
               Secretary Tom Etzel  
               Director Eric Fery  
               Director Ken Rich

OTHERS:    Chief Jay Alley                                      AIC Cross  
               Office Specialist Julia Budlong            FF Lundervold  
               AC Doug Kintz    FF Large

**MINUTES:** Moved by Director Strohmeier, seconded by Director Etzel, to approve the minutes from the August 12, 2024 regular meeting. Motion carried unanimously.

**PUBLIC COMMENTS:** None

**BUSINESS ITEMS:**

**A. Audit Update:** The financial audit for the 23-24 FY will be conducted on October 21<sup>st</sup> by Accuity. We are working to prep necessary documents and worksheets.

**B. Employee Evaluations:** Evaluations for FFs Brent Cross, Marcus Andrews, and Nathan Hemenway were conducted. It is recommended they receive their next step increase based on their above average evaluations.

Moved by Director Strohmeier, seconded by Director Fery, to approve the step increase for Brent Cross to Step 4 (year 3) of his pay scale effective September 1<sup>st</sup>, 2024. Motion carried unanimously.

Moved by Director Etzel, seconded by Director Rich, to approve the step increase for Marcus Andrews to Step 4 (year 3) of his pay scale effective September 1<sup>st</sup>, 2024. Motion carried unanimously.

Moved by Director Fery, seconded by Director Strohmeier, to approve the step increase for Nathan Hemenway to Step 4 (year 3) of his pay scale effective September 1<sup>st</sup>, 2024. Motion carried unanimously.

**C. Accounts Payable:** Moved by Director Fery, seconded by Director Strohmeier, to pay the bills including the additions. Motion carried unanimously.

**DIRECTOR’S REPORTS:**

- OFDDA Conference November 7-9<sup>th</sup>. Let Chief know who plans to attend and Julia will register and book rooms.
- Vector Solutions Director training – establish log in credentials. AC Kintz will follow-up on this.

**CHIEF’S REPORT:** -Chief out on conflagration.

**ASST CHIEF REPORT:**

- With Brent promoting to Lieutenant, Brian Harris received a conditional offer to fill the open Firefighter position. We are working on the hiring process for recruiter position.
- HB83 sent out with Scott Orr, Cody Murphy, & Sean Weitman to Dayville. Chief went out as Task Force Leader. No updates as of when they’ll return yet.
- Daily Dispatch reported over 1.7 million acres burned which is the highest number of acres burned in Oregon since 1992. Oregon currently has 27 active large fires.
- Projects around the district: Received the correct SCBAs and they are in service. Chief is working on selling the old cylinders. Crack sealing has been completed at Stayton and Mehama station.

**GOOD OF THE ORDER:** None.

**ADJOURNMENT:** The regular meeting adjourned at 6:24 pm

**NEXT MEETING:**

October 14, 2024 regular board meeting, 6:00 pm

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Date

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Board Secretary