

**Stayton Fire District  
Regular Board of Directors Meeting**

October 13, 2025

Conference Room

1988 W. Ida St. Stayton

**FLAG SALUTE**

**PRESIDENT CALLED THE MEETING TO ORDER**

6:00 PM

**ROLL CALL AND INTRODUCTIONS:**

BOARD:     ☒ President Russ Strohmeier  
              ☒ Vice President Ken Rich  
              ☒ Secretary Tom Etzel  
              ☒ Director Eric Fery  
              ☒ Director Mike Odenthal

OTHERS:    ☐ Chief Jay Alley                                 ☒ Lt Hargin  
              ☒ Office Specialist Julia Budlong     ☒ FF Harris  
              ☒ AC Doug Kintz                                     ☒ FF Hemenway

**MINUTES:** Moved by Director Odenthal, seconded by Director Etzel, to approve the minutes from the September 8, 2025 regular meeting. Motion carried unanimously. 5-0

**PUBLIC COMMENTS:** None

**BUSINESS ITEMS:**

- A. Maintenance Position Update:** We are currently working on updating the Job Description for this position. We are identifying what our needs are and what that position could possibly assist with. We would like to fill the position by the 1<sup>st</sup> of year.
- B. Recruit/Retention/Marketing Position Update:** We made a conditional offer to Ryan Hill who lives in Sublimity and is from California. Chief will complete final review when he returns. Ryan comes from a strong marketing background.
- C. Accounts Payable:** Moved by Director Etzel, seconded by Director Odenthal, to pay the bills including the additions. Motion carried unanimously. 5-0

## **DIRECTOR'S REPORTS:**

- Director Odenthal inquired about adding a second report to the Board Packet that displays all ACH transactions (payroll processing).

**CHIEF'S REPORT:** None/absent.

**ASST CHIEF REPORT:** Nothing to add.

## **GOOD OF THE ORDER:**

**-Apparatus Lease:** We have the option to opt-in to ACH payments versus paying by check. We would like thoughts on this but nothing needs to be decided at this meeting. We are invoiced 60 days prior to payment due date.

**-Director Fery and Director Odenthal** are in favor of ACH payments as it is a more efficient way to pay. The mail has proved to be unreliable at times, and this would ensure payment without delay. All Directors are on board with this option and this can be presented again at next Board meeting.

**OFDDA Conference:** We will need to register for the conference by 10/23 in order to receive the early bird discount. Please send me session preferences for Thursday and Friday.

**Christmas Party:** We would appreciate any input for this year's Christmas Party.

**-Directors' input:** Would like to host the party at the station and have dinner catered if possible. This allows for more social time and for individuals to come and go as they please. It would be most ideal to start earlier rather than later due to the party being on a weeknight. A movie could be on in the training room for kids.

**ADJOURNMENT:** The regular meeting adjourned at 6:19 pm

## **NEXT MEETING:**

November 10, 2025 regular board meeting, 6:00 pm

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Date

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Board Secretary