

**Stayton Fire District
Regular Board of Directors Meeting**

November 13, 2023

Conference Room

1988 W. Ida St. Stayton

FLAG SALUTE

PRESIDENT CALLED THE MEETING TO ORDER

6:00 PM

ROLL CALL AND INTRODUCTIONS:

BOARD: President Eric Fery
Vice President Mike Odenthal
Secretary Russ Strohmeyer
Director Ray Porter
Director Tom Etzel

OTHERS: Chief Jay Alley
AC Doug Kintz
Admin. Assistant Rhonda Grant
Lt. Angie Hargin
FF Brent Cross

GUEST:

MINUTES: Moved by Porter, seconded by Director Strohmeyer, to approve the minutes for October 16, 2023 regular meeting. Motion carried

PUBLIC COMMENTS: None

BUSINESS ITEMS:

- A. AFG Grant Purchases:** We sent in the Purchase Order in for SCBAs: we ended up with around \$23,000 left to spend on the grant. We have to ask for an amendment before we can purchase extra equipment, but we do have a list of things we need. We also may have some surplus items to sell after all the newer equipment arrives.
- B. Annual Performance Evaluation for AC:** Doug Kintz has completed his first year as AC. He is performing at an outstanding level and Chief recommends he be moved to Step 3 on his pay scale effective November 1, 2023. Moved by Director Odenthal, seconded by Director Strohmeyer, to approve Doug Kintz's step increase. Motion carried.
- C. Six-Month Performance Evaluations:** Richelle Lundervold has been doing an outstanding job and Chief recommends she be moved to Step 2 on her salary scale effective Nov. 1, 2023. Moved by Director Odenthal, seconded by Director Strohmeyer to approve Richelle's evaluation and step increase. Motion carried.

Micole Heater has been doing an outstanding job and Chief recommends she be moved to Step 2 on her salary scale effective Nov. 1, 2023. Moved by Director Strohmeyer, seconded

by Director Odenthal, to approve Micole's evaluation and move to Step 2 of her salary range. Motion carried.

- D. SAFER Grant Update:** We are at the end of the 2018 SAFER grant as of Dec 9, 2023 and the new 2022 SAFER grant starts Dec 13, 2023. (\$770,000 for 4 years) It covers the Recruiter pay, turnouts and PPE for all new volunteers, training, etc. We included the purchase of another electronic reader board as we will be sharing with Aumsville this time and also with Sublimity.

- E. Accounts Payable:** Director Fery declared his conflict of interest with Ag Chain bill. Moved by Director Odenthal, seconded by Director Porter, to pay the Ag Chain bill. Motion carried, Odenthal, Porter, Etzel and Strohmeyer – yes. Fery abstained.

Moved by Director Odenthal, seconded by Director Porter, to pay the remainder of the bills including the additions. Motion carried unanimously.

DIRECTOR'S REPORTS:

- Director Fery reported on the Fire Service conference. There will be a few changes coming up including required training for board directors during their terms. Conference will be in Sun River next year Nov 6-9, 2024.

CHIEF'S REPORT:

- Our Wildfire Seasonal program has concluded. We were informed that if there are any funds left over, we can carry it over into the next year. The Seasonal Staff were also able to inspect and flush all the hydrants in Stayton and Mehama while they were here.
- Conflagrations: We participated in 5 conflagrations this year with our personnel and sent one vehicle with Chief Carriger. We generated around \$40,000 on apparatus this year.
- We will be conducting a Live Fire exercise on 1st St. this Sunday. We are burning a couple houses. Other districts will be involved and a couple people getting their instructor certification.

ASST CHIEF REPORT:

- AC Kintz thanked and commended the SCBA Committee who did a great job and put a lot of thought and effort into making the best decision for the district.

GOOD OF THE ORDER:

- Director Fery commended State Fire Marshal Mariana Ruiz-Temple. She is very involved and working hard for the fire districts. A lot of our grants have been spearheaded by her.
- Director Odenthal reported that he and the Office Admin have been working with Umpqua bank and getting the online business account set up. They are the contacts for the district for our banking.

ADJOURNMENT: The regular meeting adjourned at 6:30 PM

NEXT MEETINGS:

Date

Board Secretary