

**Stayton Fire District**  
**Regular Board of Directors Meeting**

March 14, 2022

Conference Room

Stayton Station

**FLAG SALUTE**

7:00 PM

**ROLL CALL AND INTRODUCTIONS**

BOARD: President Mike Odenthal  
Vice President Ray Porter  
Secretary Eric Fery  
Director Jay Myers  
Director Russ Strohmeyer

OTHERS: Chief Jack Carriger  
AC Jay Alley  
Admin. Assistant Rhonda Grant  
FF/Facility Manager Doug Kintz  
FF Trent Tegen

**MINUTES:** Moved by Director Strohmeyer, seconded by Director Fery, to approve the minutes for Feb 14, 2022 regular meeting. Director Myers, abstained. Motion carried

**PUBLIC COMMENTS:** None

**BUSINESS ITEMS:**

- A.** Budget Committee Appointment: Scott Miller (Captain with Salem Fire) volunteered to serve on the Budget Committee. Moved by Director Porter, seconded by Director Strohmeyer, to appoint Scott Miller to the Budget committee for a three-year term. Motion carried.
- B.** Lost Tax Revenue: We were able to include two amendments into a bill to recover some of the loss of revenue funds from property tax loss due to the wildfires. Today we also received around \$39,000 from Marion County from another bill that was passed.
- C.** SDAO Longevity Credit: Chief spoke with SDAO about the lawsuit that the District (along with every other agency in the area) is in regarding wild fire deaths; SDAO had rescinded our longevity credit due to this potential loss. After discussion they did change their decision and we received our longevity credit in the amount of \$3697.00
- D.** Resolution Transfers:
- a. Resolution 2022-12 Apparatus Fund Transfer: Moved by Director Fery, seconded by Director Myers, to approve Res. 2022-12 transferring \$30,000 from the General Fund to the Apparatus Fund per the 2021/2022 budget. Motion carried.
  - b. Resolution 2022-13 Building Fund Transfer: Moved by Director Porter, seconded by Director Myers, to approve Res. 2022-13 transferring \$12,000 from the General Fund to the Building Fund per the 2021/2022 budget. Motion carried.

- c. Resolution 2022-14 Equipment Fund Transfer: Moved by Director Strohmeier, seconded by Director Porter, to approve Res. 2022-14 transferring \$35,000 from the General Fund to the Equipment Fund per the 2021/2022 budget. Motion carried.
- d. Resolution 2022-15 Personnel Fund Transfer: Moved by Director Fery, seconded by Director Porter, to approve Res. 2022-15 transferring \$63,200 from the General Fund to the Personnel Fund per the 2021/2022 budget. Motion carried.

**E. Audit:** We sent out requests for bids to several accounting agencies per our policy. We received a response from Grove, Mueller stating they are not able to provide services at this time (do not have the resources). We also received a bid from Accuity (our current auditors) for \$9000 per year for three years. (this is up 20% from the last three years). We will update once receive all bids.

**F. Accounts Payable:** Moved by Director Myers, seconded by Director Strohmeier, to pay the bills with additions. Motion carried.

**DIRECTOR’S REPORTS:**

- Asked if we are able to get fuel at MNOP across the street – Response: it’s been closed a few weeks but its open now.
- Director Myers said OFDDA conference is in Hood River in Nov
- Question about old dispatch station – Response: it is still a backup for METCOM.
- Director Myers asked for discussion about the current lift on mask mandate in Oregon and vaccinations. He would like to see that we make it a requirement for any new employees to be vaccinated. We plan to start the hiring process in June. Discussion followed. Chief will check with legal counsel and bring information back at the next meeting.
- Discussion on SDAO Best Practice survey / requirements.

**CHIEF REPORT:** Nothing to add

**ASST CHIEF REPORT:** Nothing to add

**GOOD OF THE ORDER:** Nothing to add

**ADJOURNMENT:** Meeting adjourned at 7:35 pm

**EXECUTIVE SESSION in accordance to ORS 192.660**

**NEXT MEETING:** April 11, 2022 at Stayton Station

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Date

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Board Secretary