

**Stayton Fire District
Regular Board of Directors Meeting**

February 12, 2024

Conference Room

1988 W. Ida St. Stayton

FLAG SALUTE

PRESIDENT CALLED THE MEETING TO ORDER

6:00 PM

ROLL CALL AND INTRODUCTIONS:

BOARD: President Eric Fery
Vice President Mike Odenthal
Absent Secretary Russ Strohmeyer
Director Tom Etzel
Director Ken Rich

OTHERS: Chief Jay Alley
Admin. Assistant Rhonda Grant
AC Doug Kintz

MINUTES: Moved by Director Odenthal, seconded by Director Etzel, to approve the minutes from the Jan 8, 2024 regular meeting. Motion carried

Moved by Director Odenthal, seconded by Director Etzel, to approve the minutes of the Special Board meeting on Jan 25, 2024. Motion carried.

PUBLIC COMMENTS: None

BUSINESS ITEMS:

A. Oath of Office: Director Fery conducted the Oath of Office for Ken Rich.

B. Employee Evaluation: FF Justin Large has completed his 6-month full time employment with the District. Based on his above average evaluation, it is recommended to move him to Step 2 of his salary range effective Jan 1, 2024, Moved by Director Etzel, seconded by Director Odenthal, to approve the step increase for Justin Large. Motion carried.

C. New Phone System: The SCTC capital credits covered a good portion of the cost of the new phones. We are all adjusting and learning the new system. There are a few glitches.

D. Hiring Update: We have advertised for the Office Specialist position; currently only have 5 applications but expect more. Plan to start the new person March 18.

We plan to advertise for Doug's prior position on March 1 with a hire date of May 1.

E. Budget Committee vacancy: Chief Alley asked if the Board had any recommendations for someone to serve on the budget committee. Discussion. Tabled.

F. Accounts Payable: Moved by Director Odenthal, seconded by Director Etzel, to pay the bills including the additions. Motion carried unanimously.

DIRECTOR'S REPORTS:

- Discussed Bingo night – went ok, but not a big turnout

CHIEF'S REPORT:

- AFG grant for a tender or engine; we will hold off on applying this year so we can get a better plan in place.
- Discussion on tank on old tender – it has been rewelded

ASST CHIEF REPORT:

- Taking a couple days off for kid's events and have a couple classes lined up

GOOD OF THE ORDER:

- Banquet March 23; discussion on plans to honor board members Jay Myers, since 1999 and Ray Porter since 1989. Maybe a gift basket with gift cards.

ADJOURNMENT: The regular meeting adjourned at 6:30 PM

NEXT MEETING: March 11, 2024 at 6:00 pm

Date

Board Secretary