

**Stayton Fire District  
Regular Board of Directors Meeting**

March 13, 2023

Conference Room

1988 W. Ida St. Stayton

**FLAG SALUTE**

**PRESIDENT CALLED THE MEETING TO ORDER**

7:00 PM

**ROLL CALL AND INTRODUCTIONS:**

BOARD: President Ray Porter  
Vice President Strohmeyer  
Secretary Eric Fery  
Director Mike Odenthal  
Director Jay Myers

OTHERS: Chief Jay Alley  
AC Doug Kintz  
Admin. Assistant Rhonda Grant  
Lt Orr  
FF Deetz  
FF Cross

Director Fery had to leave.

**PUBLIC HEARING:**

President Porter called to order of public hearing of board/local contract review board to hear public comment on the district's public contracting policy (findings supporting the exemption of certain classes of special procurements and public improvement contracts from competitive bidding requirements). No Public comments

Moved by Director Odenthal, seconded by Director Myers, to approve Resolution 2223-02 and Exhibit A amending public contracting rules for Stayton Fire District. Motion carried unanimously.

**Public Hearing Closed and Opened Regular Meeting**

**MINUTES:** Moved by Director Odenthal, seconded by Director Myers, to approve the minutes for Feb. 13, 2023 regular meeting. Motion carried

**PUBLIC COMMENTS:** None

**BUSINESS ITEMS:**

**A. Appoint / Confirm Civil Service Members:** Moved by Director Odenthal, seconded by Director Myers, to appoint Ken Carey, Jack Fiske, and Don Eubank to the Civil Service committee members. Motion carried unanimously.

**B. Hiring FF Timeline:** Chief presented a timeline for hiring to fill the recent vacant position. The goal is also to maintain a list of three people available to fill vacant positions when they arise in the future.

**C. Insurance Renewal:** Chief Alley reported we are looking at a 4% increase this upcoming year. We are also looking at offering a couple plans as options with no additional cost to the District.

**D. Shift FF Trial Service Evaluations:** Chief Alley reported on the excellent evaluations on the six shift firefighters who have completed their 6-month trial service period. They are still on probation until 1 year. Board extended their appreciation for the work they are doing. Moved by Director Strohmeyer, seconded by Director Myers, to approve the evaluations of Deetz, DeFabis, Cross, Hemenway, Andrews, and Pursell. Motion carried unanimously.

**E. Accounts Payable:** Moved by Director Odenthal, seconded by Director Strohmeyer, to pay the bills including the additions. Motion carried unanimously.

#### **DIRECTOR'S REPORTS:**

- Discussion on filling Director Myers position when he retires end of May, 2023
- Ray Porter announced he plans to retire from the Board as of December 31, 2023

#### **CHIEF'S REPORT:**

- We had an OSHA Safety consult/walkthrough recently. We only had two minor things to fix. Sean was commended for doing a great job with the walkthrough and explaining our processes.
- We will be receiving \$10,000 from OSFM for wildfire prevention.
- SAFER grant for Recruiter position will be submitted this week.

#### **ASST CHIEF REPORT:**

- Also looking into VFA grant for fire shelters; we have about 26 shelters dating back to 2003 that need to be replaced.

#### **GOOD OF THE ORDER:**

- March 18, 2023 Awards Banquet
- The questions was asked if we were going to rotate meetings to other stations again. Discussion. It was suggested we continue to have the meetings at Stayton station.

**ADJOURNMENT:** The regular meeting adjourned at 7:31 PM

**NEXT MEETINGS:** April 10, 2023 regular board meeting 7:00 at Stayton Station

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Date

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Board Secretary