

**Stayton Fire District
Regular Board of Directors Meeting**

March 11, 2024

Conference Room

1988 W. Ida St. Stayton

FLAG SALUTE

PRESIDENT CALLED THE MEETING TO ORDER

6:00 PM

ROLL CALL AND INTRODUCTIONS:

BOARD: President Eric Fery
 Vice President Mike Odenthal
 Secretary Russ Strohmeyer
 Director Tom Etzel
 Director Ken Rich

OTHERS: Chief Jay Alley Lt Hargin
 Admin. Assistant Rhonda Grant FF Heater
 AC Doug Kintz FF Hemenway
 Julia Budlong

MINUTES: Moved by Director Odenthal, seconded by Director Rich, to approve the minutes from the Feb 12, 2024 regular meeting. Motion carried

PUBLIC COMMENTS: None

BUSINESS ITEMS:

- A. Introduce new Office Specialist:** Chief introduced Julia Budlong as our new Office Specialist taking Rhonda’s place. Julia will start next Monday.
- B. Adopt Budget Calendar and Appoint Budget Officer:** Moved by Director Odenthal, seconded by Director Rich, to adopt the budget calendar and appoint Chief Alley as the budget officer. Motion carried.
- C. Resolution Transfers per the current 23/24 FY:**
- Res 2324-02 Apparatus fund transfer; Moved by Director Odenthal, seconded by Director Rich, to adopt Res 2324-02. Motion carried.
 - Res 2324-03 Building fund transfer; Moved by Director Odenthal, seconded by Director Rich, to adopt Res 2324-03. Motion carried.
 - Res 2324-04 Equipment fund transfer; Moved by Director Odenthal, seconded by Director Rich, to adopt Res 2324-04. Motion carried.
 - Res 2324-05 Personnel fund transfer; Moved by Director Odenthal, seconded by Director Rich, to adopt Res 2324-05. Motion carried.
- D. Part-time Community Wildfire Risk Reduction Coordinator:** Neither of the OSFM risk reduction grants came with the ability to pay for a person to get these programs going. The job would require we do surveys, educating the public and coordinating the programs. They would not have to be a firefighter. Chief will be meeting with SIT

coordinator; that group might have the funds to assist with this position as well as other groups. It would start as part-time with hopes to become a full-time position. Discussion on hours and pay. Moved by Director Odenthal, seconded by Director Rich, to hire a part-time Wildfire Risk Reduction Coordinator. Motion carried.

E. New Oregon OSHA fines: OSHA is targeting SCBA violations and fines have increased ten-fold. The issue is cleaning the masks and testing the packs daily (per manufacturer’s recommendations). There has been some push back from fire districts – those who have been fined are fighting it. We have checked with the manufacturer and our vendor.

F. FF/EMT/Maintenance Hiring Update: We plan to advertise for FF/EMT/Maintenance position starting March 15 to April 12, with a hire date of June 1.

G. Budget Committee vacancy: Suggested people were Kyle Humphreys, Dana Peters, and Sue Rich. Chief will contact them.

H. Accounts Payable: Moved by Director Odenthal, seconded by Director Rich, to pay the bills including the additions. Motion carried unanimously.

DIRECTOR’S REPORTS:

- Board will get a card for Ray Porter from the Board for his retirement like we did for Jay Myers.

CHIEF’S REPORT: Nothing to add

ASST CHIEF REPORT: Nothing to add

GOOD OF THE ORDER:

- Banquet March 23
- Discussion on training required for SDAO Best Practice survey

ADJOURNMENT: The regular meeting adjourned at 6:45 PM

NEXT MEETING: April 8, 2024 at 6:00 pm

Date

Board Secretary