Date of today’s meeting February 7, 2019 Start time: 5:30 pm

## ATTENDANCE

[ ]  Sean Weitman, FF/Mechanic [ ]  James McDougall, Eng. [ ]  Scott Vigil, Officer

[x]  Rhonda Grant, Admin [ ]  Scott Orr, FF [x]  Aletha Shine, FF

1. Incident Review: none

|  |  |  |
| --- | --- | --- |
| **Hazard** | **Recommendation** | **Person to Follow up** |
|  |  |  |

1. Station Inspections
	* + Elkhorn – needs EXIT sign in kitchen
		+ Mehama – extension cord use upstairs, fire extinguisher signs missing, needs building EXIT signs
2. OSHA consultation review – all items are completed except Emergency Action Plan which is in progress and getting new members up to speed with required training which is also in progress.
3. SDAO Safety Grant – Facility Manager is working on getting a system installed
4. TRAINING: Continued training on Accident Investigation – completed section 3 Investigating the Accident

**Good of the Order:**

**Adjournment**: The meeting adjourned at 6:00 pm. Next meeting is March 7, 2019 at 5:30.

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Committee Secretary, Rhonda Grant