

Stayton Fire District
Regular Board of Directors Meeting

April 10, 2023

Conference Room

1988 W. Ida St. Stayton

FLAG SALUTE

PRESIDENT CALLED THE MEETING TO ORDER

7:00 PM

ROLL CALL AND INTRODUCTIONS:

BOARD: President Ray Porter
Vice President Strohmeyer
Secretary Eric Fery
Director Jay Myers
Absent Director Mike Odenthal

OTHERS:	Chief Jay Alley	Lt Hargin
	AC Doug Kintz	FF Deetz
	Admin. Assistant Rhonda Grant	FF Hemenway

MINUTES: Moved by Director Myers, seconded by Director Strohmeyer, to approve the minutes for March 13, 2023, regular meeting. Motion carried

PUBLIC COMMENTS: None

BUSINESS ITEMS:

A. Transfer Resolutions:

Moved by Director Fery, seconded by Director Strohmeyer, to approve Resolution 2223-04 transferring \$56,500 from General Fund to Apparatus Fund. Motion carried unanimously.

Moved by Director Strohmeyer, seconded by Director Myers, to approve Resolution 2223-05 transferring \$56,500 from General Fund to Building Fund. Motion carried unanimously.

Moved by Director Fery, seconded by Director Myers, to approve Resolution 2223-06 transferring \$51,996 from General Fund to Personnel Fund. Motion carried unanimously.

B. Resolution continuing Personnel Fund: Moved by Director Fery, seconded by Director Strohmeyer, to approve Resolution 2223-07 continuing the Personnel Fund. Motion carried unanimously.

C. Resolution abolishing Rescue Fund: Moved by Director Strohmeyer, seconded by Director Myers, to approve Resolution 2223-08 abolishing the Rescue Fund. Motion carried unanimously.

D. Resolution Appropriating Unanticipated Funds: Moved by Director Myers, seconded by Director Strohmeyer, to approve Resolution 2223-09 appropriating unanticipated funds. Motion carried unanimously.

E. Hiring FF timeline update: Had 21 applications, narrowed down to 16 to interview (last week) and tomorrow Chief will interview 4. Should make a job offer by end of week. We should have 12-14 on a list we can keep for a year.

F. Employee Evaluations:

- a. Rachael Potter: She has completed her 6-month trial period. She is an asset to the district, being very active with recruiter activities, using the reader board, Facebook, etc. Chief recommended she be moved to Step 4 on the pay scale effective March 19, 2023. Motion by Director Fery, seconded by Director Myers. Motion carried.
- b. Sean Weitman: Sean has completed 7 years with the district. He is maintaining all his certifications. He is doing a great job and also serving on the Safety Com. There is no change in his pay at this time until his 10-year anniversary.

G. Social Media Policy: Rachael put together this policy so we had better guidelines for personnel to post on Facebook or other social media networks. Moved by Director Strohmeier, seconded by Director Myers, to approve the Social Media policy as presented. Motion carried.

H. OSFM Adapted Home Grant: We are receiving this grant (\$10,000) for wildfire prevention/education for training, public education, to create our own programs, etc.

I. Accounts Payable: Moved by Director Myers, seconded by Director Strohmeier, to pay the bills including the additions. Motion carried unanimously.

DIRECTOR'S REPORTS:

- Director Myers asked about helicopter training: scheduled for June 10, part of Recruit Academy and wildland training; will be held in Lyons

CHIEF'S REPORT: nothing to add

ASST CHIEF REPORT: Looking at a VFA grant for wildland shelters and drip torches and at a Homeland Security grant to possibly replace the backup generator at St 80.

GOOD OF THE ORDER:

- Board stated Banquet went well and thanked all who helped put everything together
- Admin asked board if Ok to pay bills online as much as possible after approved at board meeting: ex: on websites, or via bill pay, create a separate list for those being paid online vs checks. Consensus of Board to do this and suggested we create a separate list of those bills paid online.

ADJOURNMENT: The regular meeting adjourned at 7:25 PM

NEXT MEETINGS:

May 1, 2023 at 7:00 pm budget committee meeting

May 8, 2023 regular board meeting 7:00 at Stayton Station

Date

Board Secretary